



Sentinel School District # 71
53802 W. US Hwy 80
Dateland, Arizona 85333
928-323-3300 Fax 928-220-3512

Approval of Minutes

At a Meeting held 5-7-24 the minutes for the 4-11-24

Regular/Special meeting approved as read/amended.

Trixie Skousen
Trixie Skousen, President

Gary E. John
Gary E. John, Member

Rose Anna Conner
RoseAnna Conner, Clerk

Sentinel Elementary District No. 71
53802 W US HWY 80 Dateland, AZ 85333

Minutes from the meeting held on 4-11-24

Call to Order

President Skousen called the meeting to order at 9:10 a.m.

Roll Call

Those in attendance included President Trixie Skousen, Clerk RoseAnna Conner and Member Gary John (telephonic). Also in attendance were Christopher Maynes, superintendent, and Annette Maynes, business manager. The audience included Student Council Officers Linda Davis, President, Carolina Cavolla, Vice-President and Diane Celaya, Senator.

Adoption of Agenda

President Skousen made the motion to adopt the agenda as written. Mrs. Conner seconded the motion and all members voted in favor. Motion passed.

Reading of Minutes

President Skousen made the motion to accept the minutes from the meeting held on 3-12-24 as written. Mrs. Conner seconded the motion and all members voted in favor. Motion passed.

Call to Audience

None

Old Business

1. Administrator Contract

President Skousen made the motion to accept the terms of the contract for Steve Yoder as presented and to sign the contract. The motion included that the administrator would earn 20 vacation days per year. Mrs. Conner seconded the motion and all members voted in favor. Motion passed.

2. Student Council Presentation

President of the Student Council Linda Davis introduced the Student Council officers and discussed the goals of the Character Education Program.

Vice-President Carolina Chavolla discussed the proposed itinerary and the cost breakdown for the end-of-the-year trip.

Senator Diane Celaya discussed the fundraising activities and the Student Activities Fund report.

The balance in the fund is \$2762.57. Transactions since the last report were:

- 3-15-24 Check #409 \$127.23 (concession items)**
- 3-22-24 Deposit \$240.25 (concessions)**

Finally, President Davis discussed the role of the Student Council and the activities and events that they help sponsor and asked permission to attend this trip. President Davis also explained that at this time, the Student Council will have the fortunate assistance from some organizations that were in receipt of the pledge letter, and it appears that they have committed \$3,000.00-\$5,000.00 due to the hardship of raising funds, especially since prices have skyrocketed since the pandemic. Mrs. Conner made the motion to allow the students to participate in the trip to California. The motion included approving/ratifying the letter to organizations willing to donate to the Student Council/Student Activities Fund for the trip. Mr. John seconded the motion and all members voted in favor. Motion passed.

3. Support Staff Work Agreements

President Skousen made the motion to offer work agreements to all support staff for FY25 for a \$0.50 per hour rate of pay as in FY24. The employees involved are Michael Pearce, Jesus Lauro Peralta, Elizabeth Peralta, Andrea Gaxiola, Laura Leon, Christal Nixon, and Duvi Estrada. The motion included allowing an employee to contract with Educational Services Inc. (ESI) if eligible and revisiting that work agreement at that time. Mr. John seconded the motion and all members voted in favor. Motion passed.

4. Certified Staff Evaluations/Contracts

President Skousen made the motion to offer contracts to the certified teaching staff for FY25 at the same rate of pay as in

FY24. The motion included allowing an employee to contract with ESI, if eligible, and revisiting that contract at that time. Mrs. Conner seconded the motion and all members voted in favor. Motion passed.

5. FY23 Audit Documents

- **Financial Statements and Required Supplementary Information**
- **Uniform System of System of Financial Records (USFR) Compliance Questionnaire**
- **Governance Communication**

Mrs. Conner made the motion to accept these documents as presented. Mr. John seconded the motion and all members voted in favor. Motion passed.

6. IGA with Maricopa County Superintendent's Office

President Skousen made the motion to accept and sign the intergovernmental agreement (IGA) with Maricopa County School Superintendent's Office contingent on the IGA is reviewed and signed by the Sentinel Elementary District's attorney. Mrs. Conner seconded the motion and all members voted in favor. Motion passed.

Notes:

- **The IGA helps cover Maricopa County's cost to produce the publicity pamphlet for ballot questions a school district sends to their voted as required by statute.**
- **After being approved by the Governing Board and signed by the district's attorney it goes back to the county office for approval by the Maricopa County Board of Supervisors.**

7. FY25 School Calendar

President Skousen made the motion to accept the FY25 calendar as presented. The motion includes paying 12-month hourly employees and hourly employees that are less than 12 months (generally 9 months) for these holidays:

- Independence Day (Friday, July 4, 2024...12 month only)
- Labor Day (Monday September 2, 2024...9 and 12 month)
- Veterans Day (Monday, November 11, 2024...9 and 12 month)
- Thanksgiving Day and the day after (Thursday, November 27 and Friday, November 28, 2024...9 and 12 month)
- Christmas Eve and Christmas Day (Tuesday, December 24 and Wednesday, December 25, 2024...9 and 12 month)
- New Years Day (Wednesday, January 1, 2025...9 and 12 month)
- Civil Rights Day (Monday, January 20, 2025...9 and 12 month)
- President's Day (Monday, February 17, 2025...9 and 12 month)
- Spring Holiday...Good Friday or Monday (Monday, April 21, 2025...9 and 12 month)
- Memorial Day (Monday, May 26, 2025...12 month only)

Hourly employees that were less than 12 months receive the holidays if they work full time (30 or more hours per week) and the holidays fall within their schedule.

Mrs. Conner seconded the motion and all members voted in favor. Motion passed.

Note: The calendar will be part of these official minutes.

8. Disposal Item List

Mr. John made the motion to dispose of the items with these tag numbers:

1021, 1023, 1041, 1044, 1046, 1092, 1095, 1098, 1115.

Mrs. Conner seconded the motion and all members voted in favor. Motion passed.

Note: These were stewardship items that were old and needed to retire and take off Visions.

9. FY24 Summer School

President Skousen made the motion to hold a summer school and allow a trip for eligible students in attendance. The trip is deemed an 'extracurricular activity'. In lieu of a fee being

assessed, Mr. Maynes can waive the fee and utilize tax tuition undesignated monies at his discretion based upon priorities within the guidelines of the state statute and/or utilize M&O funds for student travel.

For the purpose of this motion, an 'extracurricular activity' means an optional, noncredit, educational or recreational activity which supplements the education program of the school, whether offered before, during, or after regular school hours. A second part of the motion was to pay two certified teachers employed during the summer school \$2000.00 each. Other staff members will receive the normal rate of pay received during the regular school year. Mrs. Conner seconded the motion and all members voted in favor. Motion passed.

Note: The summer school session will be three weeks long, Mondays through Thursdays. It will be from 8:30 a.m. until 12:00 noon. The first day will be Monday, June 3, 2024 and the last day will be Thursday, June 20, 2024.

10. Educational Services Inc. (ESI) Agreement

President Skousen made the motion to accept the terms of ESI as presented. Mrs. Conner seconded the motion and all members voted in favor. Motion passed.

Note:

New Business

1. Authorized Signer for National School Lunch Program (NLSP) Sponsor Form Permanent Agreement Through the Arizona Department of Education (ADE)

President Skousen made the motion to anoint Diane Hipp the authorized signer for the NLSP Sponsor Form Permanent Agreement through the ADE. Mrs. Conner seconded the motion and all members voted in favor. Motion passed.

Reports

Superintendent-None

Student Activities Fund-Report given during item 2, Student Council Presentation.

Board-The next meeting will be held on April 30, 2024.

Other (Instructional, Employee, Financial)-None

Vouchers/Journal Entries

President Skousen made the motion to approve ratification of accounts payable vouchers 1052, 1054, 1055, 1057, payroll vouchers 1053 (pay 19), 1056 (pay 20) and journal entries 224, 225, 226, 241, 249, 250 and 251. Mrs. Conner seconded the motion and all members voted in favor. Motion passed.

Adjournment

Noting there were no more items on the agenda, President Skousen made the motion to adjourn. Mrs. Conner seconded the motion and all members voted in favor. Motion passed. President Skousen adjourned the meeting at 10:38 a.m.